



Police Department Legal Advisor

City of Miami Gardens, FL. (109,700)

Posted Date: 03/24/14

Deadline: 04/04/14, or until filled

Salary: \$67,563 min. - \$86,143 mid. - \$104,723 max./DOQ

Nature of Work:

An employee in this class reports to the City Attorney and is responsible for consulting with Police Department employees and the City Attorney on legal issues affecting the Police Department. Assists the City Attorney with summarizing the City of Miami Garden's position in response to claims against the City based on actions of Police Department employees. Confers with the City Attorney to obtain concurrence of legal opinions pertaining to matters affecting Police Officer testimony and/or procedures. Skill in the review, analysis and evaluation of laws, codes, ordinances, legal procedures and documentation. Ability to determine alternative courses of action and the impact of such courses of action and to recommend choices; establish and maintain effective working relationships with associate personnel, City, county, state, and federal, legal, judicial, legislative and law enforcement agencies and personnel. Determine the possible courses of action of opponents and to judge their probable courses of actions. This class is responsible for performing related duties as required. The duties listed above are intended only as general illustrations of the various types of work that may be performed. Specific statements of duties not included do not exclude them from the position if the work is similar, related, or a logical assignment to the position. Job descriptions are subject to change by the City as the needs of the City and requirements of the job change.

Minimum requirements:

Requires graduation from an accredited school of law, active membership in the state Bar of Florida, and a minimum of five (5) years progressively responsible experience in the practice of law. An emphasis in criminal law is required, including legal experience in police work, research and criminal prosecution. Knowledge of: federal, state, and local criminal laws and legal procedures; the legal aspects and requirements of law enforcement activities; court procedures and rules of evidence; and the procedures and practices followed by police departments. Forfeiture and Nuisance Abatement experience is a plus.

Please send Resume & Official City Application Form to:

Human Resources Department, City of Miami Gardens

1515 NW 167th Street, Bldg. 5 - Suite 200

Miami Gardens, FL 33169

Fax: (305) 622-8265

www.miamigardens-fl.gov

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